

**CONSIDERATION OF A RESOLUTION AUTHORIZING THE DIRECTOR, OR
DESIGNEE, TO SIGN AN INTERJURISDICTIONAL EMPLOYEE EXCHANGE
AGREEMENT WITH ROBINSON RANCHERIA CITIZENS COUNCIL FOR A
TRIBAL COORDINATOR
Agenda Item 10**

Meeting Date: 8-14-03

Summary: This resolution would authorize the Director, or designee, to sign an Interjurisdictional Employee Exchange Agreement with Robinson Rancheria Citizens Council to provide Tribal Coordination.

Recommended Action: Adopt Resolution 03-08-07.

Staff Recommendation: Staff recommends that the Authority adopt the attached resolution, which would approve an Interjurisdictional Employee Exchange Agreement with Robinson Rancheria Citizens Council to provide Tribal Coordination services for the Bay-Delta Program. Under the direction of the Deputy Director for Communications, the Tribal Coordinator is responsible for working with tribal governments, organizations and groups to identify communication needs and develop informational materials that inform tribal interests of the Bay-Delta project-specific plans, projects, and activities and their potential effects on tribal trust resources and tribal government rights and concerns.

Background

The Tribal Coordinator establishes relationships with tribal governments, conducts outreach presentations and workshops, and prepares written materials, to ensure that a high level of communication with the tribes is developed and integrated within implementation activities carried out by the Bay-Delta Program agencies. The Tribal Coordinator works closely with the U.S. Environmental Protection Agency tribal outreach grantee for the Bay-Delta Program and provides on-going staff leadership to more than a dozen established work groups and technical teams regarding tribal interests and concerns. Pursuant to Water Code section 79455, the Authority is authorized to hire members of tribes in accordance with State interjurisdictional employee exchange programs. Following a screening process, Irenia Quitiquit was selected based upon her unique experience and qualifications.

Agenda Item: 10
Meeting Date: 8-14-03
Page 2

Date of Revision: 08-13-03
Revised Page Number: 2
Item No. 10
Date of Authority Meeting: 08-14-03

Fiscal Information

Funding Source: General Fund
Term of Contract: July 1, 2003 through June 30, 2005
Total Amount: ~~\$130,944.00~~ *\$165,000.00*

List of Attachments

Proposed Scope of Work

Contact

Name: Pauline Nevins

Phone: (916) 445-5511

Date of Revision: 08-13-03
Revised Page Number: 3
Item No. 10
Date of Authority Meeting: 08-14-03

CALIFORNIA BAY-DELTA AUTHORITY
RESOLUTION NO. 03-08-07

CONSIDERATION OF A RESOLUTION AUTHORIZING THE DIRECTOR, OR DESIGNEE, TO SIGN AN INTERJURISDICTIONAL EMPLOYEE EXCHANGE AGREEMENT WITH ROBINSON RANCHERIA CITIZENS COUNCIL FOR A TRIBAL COORDINATOR

WHEREAS, the California Bay-Delta Authority requires tribal coordination to carry out the Bay-Delta Program; and

WHEREAS, pursuant to Water Code Section 79455, the Authority is authorized to hire members of tribes in accordance with State interjurisdictional employee exchange programs; and

WHEREAS, a screening process was undertaken for the position of Tribal Coordinator and Ms. Irenia Quitiquit was selected based upon her unique experience and qualifications;

NOW, THEREFORE, BE IT RESOLVED that the Authority authorizes the Director, or designee, to sign an Interjurisdictional Employee Exchange Agreement with Robinson Rancheria Citizens Council for a Tribal Coordinator as generally described in the attached proposed scope of work, for a term of two years commencing as of July 1, 2003, and for an amount not to exceed ~~\$136,000.00~~, *\$165,000.00* subject to appropriation of adequate funds.

CERTIFICATION

The undersigned Assistant to the California Bay-Delta Authority does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the California Bay-Delta Authority held on August 14, 2003.

Dated:

Heidi Rooks
Assistant to the California Bay-Delta Authority

Agenda Item: 10

Meeting Date: 8-14-03

Page 4

Attachment 1

Tribal Coordinator

Proposed Scope of Work

1. Background

The Tribal Coordinator for the California Bay-Delta Authority, under the direction of the Deputy Director for Communication, supports implementation activities associated with the Bay-Delta Program. The incumbent will work with tribal governments, organizations, and groups to identify communication needs and develop information materials that inform tribal interests of the Bay-Delta project-specific plans, projects, and activities and their potential effects on tribal trust resources and tribal government rights and concerns; and represent the Authority on highly controversial and complex issues, explain policy, develop support for decisions, and work with others on collaborative actions, concepts, and approaches.

2. General Statement of Work

Work cooperatively with and make oral and written presentations to tribal governments, the Authority, Bay-Delta Program agencies, stakeholders, and the public. Identify communication needs, and oversee and coordinate preparation of a wide range of policy and communication documents that inform tribal interests of the Bay-Delta Program agencies plans, projects, and activities. Facilitate integration of tribal interests and concerns into all areas of the Bay-Delta Program. Plan, coordinate, and evaluate the effectiveness of both information and communication programs in meeting tribal needs.

Establish relationships with tribal governments. Conduct outreach presentations and workshops and prepare written materials to ensure that a high level of communication with the tribes is developed and integrated within implementation activities carried out by the Bay-Delta Program agencies. Work closely with the U.S. Environmental Protection Agency tribal outreach grantee for the Bay-Delta Program. Provide on-going staff leadership to more than a dozen established work groups and technical teams regarding tribal interests and concerns.

Special Requirements

Experience in managing complex and controversial information and outreach associated with natural resources, water, and tribal interests.

Ability to represent the Authority on highly controversial and complex issues, explain policy, develop support for decisions, and work with others on collaborative actions, concepts, and approaches.

Superior writing and communication skills. The ability to convey complex and controversial information to high level public, elected, and tribal officials. Experience working with State and Federal representatives in a collaborative process.

Date of Revision: 08-13-03
Revised Page Number: 6
Item No. 10
Date of Authority Meeting: 08-14-03

The Tribal Coordinator is responsible for outreach and coordination with the diverse California Indian tribes which may be affected by the California Bay-Delta Program. The individual in this position must be knowledgeable of tribal governments, Indian protocol and government to government consultations. Because of the unique skills required for this position it would be impossible to use a civil service employee for these tasks.

3. Representatives

Bay-Delta Authority, Program Manager:

Wendy Halverson Martin
California Bay-Delta Authority
650 Capitol Mall, 5th Floor
Sacramento, CA 95814
(916) 445-5511

The Bay-Delta Authority Program Manager shall serve as the primary contact with Robinson Rancheria Citizens Council. The Deputy Director for Communication shall oversee the Coordinator's work under this contract.

Contact persons can be changed upon written notice to the other party. All inquiries should be directed to the representatives listed above.

4. Location of Work

The work will be done in an office setting, either at Authority headquarters or the offices of the Robinson Rancheria Citizens Council.

5. Term

The term of this agreement shall be July 1, 2003 through June 30, 2005.

6. Payment

The maximum amount payable under this agreement shall not exceed ~~\$136,000.00~~ \$165,000.00 and shall include all applicable taxes.